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GOVERNMENT OF KERALA**Abstract**

Planning & Economic Affairs Department - DES - Duties and responsibilities of the Senior Officers in the Department of Economics & Statistics - Assigned - Orders issued.

PLANNING & ECONOMIC AFFAIRS (B) DEPARTMENT

G.O (Ms)No.8/2015/Plg

Thiruvananthapuram, Dated : 28.01.2015.

- Read :
1. GO(Ms)No.62/13/Plg dated 12.12.2013.
 2. GO(Rt)No.61/14/Plg dated 10.2.2014.
 3. Minutes of the Executive Committee meeting held on 4.9.2014.
 4. Letter No.G.37272/2014/DES dated 26.9.2014 from the Director General, Department of Economics and Statistics.

ORDER

In the Government Order read as 1st paper above Government have upgraded the post of Director of the Department of Economics and Statistics as Director General and created two posts of Director (One post for Statistics for Decentralized Planning and other Survey, Design, Research & Training) and one post of Additional Director for Technical Co-ordination in connection with restructuring and empowering of the DES, for the implementation of KLSSSP.

The proposal furnished by the Director General, Department of Economics and Statistics for assigning duties and responsibilities to the newly created posts as per the direction contained in the GO read as 2nd paper above has placed before the Empowered Committee, constituted as per GO(Ms)No.27/90/P&ARD dated 22.8.1990 for revising the existing delegation of powers. And as decided by the Empowered Committee in its meeting held on 4.9.14, the Director General, Department of Economics and Statistics furnished revised proposal as per the letter read as 4th paper above.

Government have examined the matter in detail and are pleased to order that all the administrative and financial powers now vested with the Director will be vested with the Director General. Besides, being the Head of the Department the powers to make policy decision, Statistical Co-ordination, Standard setting and technical consultation will also be vested with him.

The Director (SDP) and Director (SDRT) will exercise their powers under the general control of the Director General. All correspondence from the Department of Economics and Statistics except on technical matters with Government of Kerala/Accountant General/Government of India/Line Departments and Institutions will be made in the name of Director General. In technical matters the general correspondence with Government of Kerala/Accountant General/Government of India/Line Departments and Institutions will be made by the Directors


within their capacity. The duties and responsibilities of Director (SDP), Director (SDRT), Additional Director (General), Additional Director (State Income), Additional Director (Price) and Additional Director (Technical Co-ordination) are as detailed in Annexure to this Government Order.

(By Order of the Governor)
K.S.SRINIVAS I.A.S
Secretary to Government

To

1. The Director General, Department of Economics & Statistics, Thiruvananthapuram.
2. The officers concerned (through DGES).
3. The Principal Accountant General (Audit/A&E), Kerala, Thiruvananthapuram.
4. The Secretary, Kerala Legislative Assembly.
5. The Registrar, High Court of Kerala, Ernakulam.
6. The Finance Department (UO No.30472/Exp.B1/14/Fin dated 21.4.14).
7. The Personnel & Administrative Department (U.O.No.18767/PS/2014//P&ARD dated 11.11.14).
8. The General Administration (SC) Department(vide item No.6266 dated 21.1.15).
9. The Planning & Economic Affairs (CPMU) Department.
10. The Information & Public Relations Department (web & new media division).
11. Stock file / Office copy.

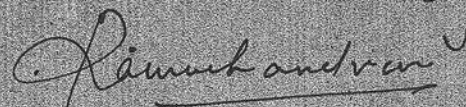
Forwarded/By Order



Section Officer

Encl on GJ 37273/2013/DEs dated 02.2.2015.

Copy of Order & Annexure communicated for information and necessary action.



DIRECTOR GENERAL

1. CA to Director(SDP)/Director(SDRT)
2. All Additional Directors / Joint Directors / Deputy Directors / Assistant Directors
3. CA to Senior AG
4. Deputy Director, DOE&S / Computer Division (to upload in Department Website)
5. Sr SO / AA
6. File / SE

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ANNEXURE

Duties & Responsibilities

I) Director (Statistics for Decentralized Planning)

1) The Director (SDP) will function as the Technical Officer for implementation of

(i) Statistics for Local Level Development :-

This includes

- a) Strengthening the local level database.
- b) Preparing working papers.
- c) Holding workshops.
- d) Developing and printing of data collection formats.
- e) Augmenting the statistical infrastructure of the local bodies.
- f) Developing data capturing software.
- g) Convener of Expert Committee/ Co-ordination Committees relating to Local level statistics.

(ii) Unorganised Sector Statistics

Studies on unorganized sector similar to those conducted by the National Commission for Enterprises in the Unorganised Sector (NCEUS) with the help of data sets already available relating to unorganised manufacturing and service sector industries and employment-unemployment surveys.

- 2) Director (SDP) will function as the technical officer for the implementation of Kerala State Strategic Statistical Plan
- 3) Director (SDP) will be the officer in charge of implementation of 13th Finance Commission Scheme
- 4) Director (SDP) will function as the officer in charge of the technical activities other than the technical matters assigned to Director (SDRT)], of State Statistical System.
- 5) Director (S.D.P) will co-ordinate all activities that come under the KLSSSP Project.

II) Director (Survey, Design, Research & Training)

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| i) State Academy on Statistical Administration | a) Director (SDRT) will function as the Director of the Training Institute attached to the department.

b) Director (SDRT) will be the Chief co-ordinator for the establishment of the proposed Training Institute "State Academy on Statistical Administration" which shall function as centre of excellence for training and research studies in official statistics as per the standards set by the national and international institutes of similar nature. |
| ii) Survey & Design | Director (SDRT) will be the officer in charge of all surveys and studies proposed in Kerala State Strategic Statistical Plan & 13th Finance Commission. |
| iii) Charge Officer of Field Operations of Surveys & Studies | a) Director (SDRT) will take all measures for conducting fieldworks of all surveys and studies proposed in KLSSP & 13th Finance Commission.

b). Director (SDRT) will be in charge of preparing sample design, methodology for survey and census, data validation, data processing and compilation, tabulation, data analysis, report writing, dissemination of data of all surveys and studies proposed in KLSSP & 13th Finance Commission. |
| iv) Research & Analysis Wing | The Director (SDRT) will take adequate measures to constitute a Research and Analysis Wing in Directorate of Economics & Statistics to conduct various studies and communicate the policy relevance to the policy makers from time to time and bring out a policy brief when the new data is available for effective policy making and interventions. |

III) Additional Director - (General)

will be Additional Chief Registrar of Births & Deaths and will have Overall supervision of all works relating to the sections

- i) Planning, Publication and Co-ordination Division
- ii) Vital Statistics Division
- iii) Computer Division
- iv) Economic Census

IV) Additional Director (State Income)

Overall supervision of all works relating to the sections

- (i) State Income Unit
- (ii) Survey & Design Division
- (iii) National Sample Survey Division
- (iv) Annual Survey of Industries Division
- (v) Index of Industrial Production Division
- (vi) Labour & Housing Division
- (vii) Evaluation & Cost of Cultivation Division

V) Additional Director (Prices)

i) Overall supervision of all works relating to the sections

- a) Prices Division
- b) Market Intelligence Division
- c) EARAS Division
- d) Agricultural Census Division
- e) Family Budget Survey
- f) Infrastructure & Environmental Statistics

VI) Additional Director (Technical Co-ordination)

i) Overall supervision of works relating to Kerala State Strategic Statistical Plan Scheme

ii) Co-ordination

- a) With Statistical cells of line department
- b) With the vertical and lateral structure of the State Statistical System
- ii) Collection of Statistics for Local level development

Note: The duties and responsibilities assigned to the Additional Director (Technical Co-ordination) shall be carried out by the Joint Director [Technical Co-ordination] in the Department since the post stands temporarily downgraded as per G.O(Rt)No.61/2014/Pg dated 10/02/2014.